

**Calgary Curling Club  
Board of Directors Meeting  
Wednesday, February 22, 2017**

**PRESENT:** Andrea Czinkota      Phillip Wray      Bob Laycock  
Rick Rathier      Maureen Leew      Chris Bean  
Rob Lane      Belinda Mitchell      Sean O'Connor  
Reg Rowell      Dave York

**ABSENT:** Cheryl Bernard      Bob Fink      Meghan Pollock  
President Andrea Czinkota called the meeting to order at 5:58 PM.

**MOTION TO APPROVE AGENDA:**

Moved by Belinda Mitchell, seconded by Rob Lane that the agenda be approved as presented. Carried

**APPROVAL OF MINUTES OF PREVIOUS MEETING:**

**MOTION:**

Moved by Chris Bean, seconded by Reg Rowell that the minutes be accepted as presented. Carried

**PRESIDENT'S REPORT:**

President Czinkota thanked management for excellent leadership of the Club over the past few months and in particular, the ice tech crew for amazing ice conditions that have had many positive comments from members and visitors.

**MANAGER'S REPORT** (Robert Laycock): see written report attached

**Playoffs** have started and we are on the downside of 2016/17. Finals are set for March 21<sup>st</sup>. Associate leagues start dropping off at the end of February with most leagues finishing March 18/19. That will be our big banquet weekend.

**Book Fair** is all booked in starting May 2 till May 16. We will start the roof project as soon as the fair is out.

**Grant Application** was sent in before the end of January. We shall hear before mid-March. Summer jobs list has been started. Copies are available.

**Bookings** for March and April are better than 2016. This does ensure a good financial year for the club.

**Spring Leagues** are booking up. We are booking for Monday, Tuesday and Wednesday. If they all fill, we will open up Thursday. We have one big event already booked on a Thursday and if we get a second, then Thursday may not be available.

**Oilmen's Event** has only booked 70 sheets and is substantially down again.

Their F@B requirements have been reduced. I have informed the committee that the preferred rates they receive are based on volume. The event quotes will have

to be adjusted for 2017/2018. I am mentioning this as the Oilmen's was the big spring event for the CCC. We are now hosting 4 to 5 events that surpass the Oilmen's.

**Coming Events** are Championship Day, Oilmen's, Spring Leagues, Alberta Mixed, Book Fair and Past Presidents' Dinner. CCCM golf Day is at Inglewood on May 23<sup>rd</sup>. CCC Golf Day is booked for June 24<sup>th</sup> at Carstairs.

**Carbon Tax** is not 5%. It is actually \$1.01 per gigajoules. We used \$5000 in gas and riders but 877 gigajoules' so our tax was \$877 or about 17%!! FYI

## **BUSINESS ARISING FROM PREVIOUS MINUTES:**

### **50/50 Update with Associates**

-Rob Lane reported that about half of the associate leagues have followed up with Manager Laycock with regards to the notice they received to cease and desist in running 50/50 draws for their respective groups. Some have applied to AGLC for their own licenses, some are raising dues to compensate for lost revenue and some are charging a social fee. Both the CCC Ladies league and the Alberta Oilmen's groups were refused licenses but will follow up with applying for day licenses with the assistance of management. It was noted that Club staff should be alerted to the issue and inform management should they discover groups who are not in compliance.

### **Alberta Mixed (Mar. 29-Apr. 2)**

-Sean O'Connor reported that the program for this event is being developed in-house. Volunteers are still required but will be solicited through the daytime leagues and newsletters. Meghan Pollock has been designated to be in charge of generating a schedule to cover all scoring needs for the event.

**Grants** – no update at this time.

## **COMMITTEE REPORTS:**

Casino / Fund Raising (Chris Bean) Casino funds in the amount of \$67,000 following disbursement to the advisor group have been received and will appear on the financial statement for next month. This amount is up slightly over our last casino.

Golf / Entertainment (Chris Bean/ Rob Lane) A potential date at Carstairs has been booked but a plan is being formulated. An alternate site may still be considered following the Golf show.

Marketing / Advertising (Rob Lane) We will be working to promote the Club through teams attending the April Grand Slam event. Manager Laycock added that the Lethbridge World Mixed event has generated interest from an additional 7 world teams to visit the club and use the facility.

Finance (Andrea Czinkota)

Bank balance as of Feb. 13, 2017 is \$603549.00. There have been no significant changes to our bottom line and all appears to be moving forward according to budgeting. Manager Laycock mentioned that as we approach the end of the season, it appears we may show a better than anticipated bottom line.

**MOTION:**

Moved by Andrea Czinkota, seconded by Reg Rowell, that the Financial Report be accepted as presented. Carried

Club Draws (Rick Rathier, Philip Wray)

Fewer teams in some of the leagues has impacted the play-off structure somewhat in the Tier 2 and 3 portions of daily draws. Phil has been assisting with the draw to see how it works. It was possible to further compress the Monday/Wednesday Men's league playoffs due to fewer teams crossing over. The overall schedule for next season will be reviewed as to a start date that will allow for smooth and equitable play-offs. Club Finals are scheduled for Tuesday, March 21 with the last games for the Friday Mixed happening on the same evening. Rick passed on his thanks to the office staff for their assistance in posting results to allow quick turn-over for playoff schedules.

Food and Beverage (Reg Rowell)

Reg reported that we are where we should be and in somewhat better shape than at this time last season. Bookings for March and April look solid so those should be strong months.

Ice/Building Maintenance (Dave York, Rick Rathier)

Dave reported that most 5-year projects are in the works with the grant application for the 3 main summer projects pending. Summer project list has been initiated. Dave requested a meeting with Manager Laycock to discuss progress on the carpet and furniture update as well as Phase 2 of our renovation plan. It is to be scheduled for the next couple of weeks and a report back to the board will be on the March agenda.

Bonspiels & Playdowns ( Sean O'Connor) See Alberta Mixed report.

Sean has been working with Dan in the office for a date for a Solo Curling Tournament which he has run in the past. Sunday, Apr. 23 looks like the only available date on the calendar. Sean will work with Dan and Kerr to organize.

Constitution / Shares (Belinda Mitchell) No report

Facility Associate Liaison (Rob Lane) See above

Curling Academy Manager Laycock reported that both the Learn to Curl and Greenhorn groups are providing lots of teams to the Spring Leagues. We

discussed advertising the potential Summer League to these groups as well and trying to assist some of them with the transition to our Open leagues in order to refill spots left vacant this year.

Publicity (Bob Fink) No report

Historical (Maureen Leew/ Belinda Mitchell) No report

Nominating (Phil Wray) No report

Special Projects (Maureen Leew/ Bob Fink)

We are awaiting additional information through the Club Managers' group as to the status of the High School Curling event and whether our assistance is required.

### **NEW BUSINESS**

**SACA Lease:** Manager Laycock has initiated a process to renew the lease for the SACA group. The terms suggested were 2 and 5 years. Pending a potential amalgamation of the three provincial bodies, it was suggested a 2-year term might be more appropriate. Given the recent addition of carbon tax to our utilities, this will be factored in to the new agreement. The facility is also being monitored for heat consumption when not in use.

### **AGENDA ITEMS FOR NEXT BOARD MEETING**

- Scholarship info to go into Newsletter
- Sean asked about the addition of baby change tables to downstairs public washrooms. These will be added on the summer project list.
- Grant status update

**NEXT MEETING: Wednesday, March 29, 2017 6:00 PM**

### **ADJOURNMENT:**

Moved by Belinda Mitchell , seconded by Maureen Leew that the meeting be adjourned at 6:55 PM .  
Carried

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**Andrea Czinkota**  
President

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**Maureen Leew**  
Secretary