

**Calgary Curling Club
Board of Directors Meeting
Wednesday, November 2, 2016**

PRESENT: Andrea Czinkota Phillip Wray Bob Laycock
Maureen Leew Chris Bean Rob Lane
Bob Fink Sean O'Connor Meghan Pollock
Dave York

ABSENT: Rick Rathier Cheryl Bernard Belinda Mitchell Reg Rowell
President Andrea Czinkota called the meeting to order at 6:02 PM.

MOTION TO APPROVE AGENDA:

Moved by Rob Lane, seconded by Phillip Wray that the agenda be approved as presented. Carried

APPROVAL OF MINUTES OF PREVIOUS MEETING:

MOTION:

Moved by Dave York, seconded by Sean O'connor that the minutes be accepted as presented. Carried

PRESIDENT'S REPORT:

President Czinkota reported that work on the Legacy Wall will begin next week. She will be writing a newsletter article encouraging members to contribute to the wall and outlining the parameters. She noted that the updated 5-year plan would be shared and discussed at the meeting. She requested that dates for the next few meetings be set at the end of the meeting in order to allow members more lead time in arranging schedules to be able to attend.

BUSINESS ARISING FROM PREVIOUS MINUTES:

- **Legacy Wall Update**

Work on the wall will begin next week. It will include a 3/4" oak background with metal feature strips and accent lighting. The purchased bronze plaque will be attached upon completion. It is to be finished to match the inside of the elevator. Estimated time to completion is 2-3 weeks. A mock application form will be shared with directors at the next meeting for perusal.

- **5-yr. plan** (See Ice, Building and Maintenance report)

COMMITTEE REPORTS:

Finance (Andrea Czinkota)

Due to the timing of this meeting and the fact that, in effect, it is the October meeting, finances for the month ending September 30, 2016 were presented to members present. Updated information for October was also presented, with a current bank balance of \$552,074 reported. Following start-up expenses, the bottom line for the year is starting to take shape.

MOTION:

Moved by Meghan Pollock, seconded by Bob Fink, that the Financial Report be accepted as presented. Carried

Club Draws (Bob Laycock for Rick Rathier, Philip Wray)

We are about 2 weeks away from the second draw. New teams have been added to several of the leagues as they present themselves due to some creative scheduling from Dan and Rick. Some of the new teams will begin the season at the start of the second go-round. Positive promotion has allowed the numbers of teams to improve over the initial registration and we are now only short approximately 5 teams over all leagues. Associate leagues are up in numbers in many cases so this has balanced out in terms of finances.

A request was made to host another educational session for leagues by once again borrowing the time clocks from SACA as some teams are still playing below our expected time frame. This is to be pursued for a week – possibly prior to Christmas.

Food and Beverage (Bob Laycock for Reg Rowell, Chris Bean)

Bob explained some discrepancies in the financial report resulting from timing of orders vs. stock counts. Things are improving as the year progresses.

Meghan brought forward a request for a new POS system. Bob reported that it has been upgraded and is at a level that is appropriate for the skills of many of the staff. Glitches have been primarily due to user error rather than system failure. Wiring issues in the bar system were caused during the install of the new beer taps and has been repaired.

Another query regarding electronic sign boards for menus was also discussed. Once again, it was determined that the skills required to operate this type of system might provide more work for management than any benefits that would be accrued.

Ice/Building Maintenance (Dave York, Rick Rathier)

A copy of the new 5-year plan was reviewed with members present. All proposed projects through to 2021 were discussed. Bob provided information about which of the projects fall under a funding category to be covered in part through grants. Priority for some projects over others was discussed. Bob will begin writing grant requests for those items that are proposed for 2017. It was

noted that the plan is intended to be fluid with some items likely needing attention sooner than planned.

Bonspiels & Playdowns (Sean O'Connor)

Sean reported on the WCT event scheduled for the long weekend in November. He noted that Dan has worked out an innovative draw that allows some flexibility for teams. Sean agreed to be the chair, on behalf of the Club, for the Alberta Mixed.

Golf / Entertainment (Chris Bean/ Rob Lane)

-no report

Constitution / Shares (Bob Laycock for Belinda Mitchell)

Applications were received from Paul Jardin and Don McLaughlin.

MOTION: Moved by Rob Lane, seconded by Phillip Wray that shares be granted to Paul Jardin and Don McLaughlin. Carried

Facility Associate Liaison (Rob Lane)

Rob reported that all leagues are up and running and that he has spoken to representatives from several. They all seem to be reporting that their numbers have balanced out with teams leaving being replaced with new members and in some cases, team numbers are up.

Curling Academy (Bob Fink/ Meghan Pollock)

Meghan reported that the Greenhorn league is about half full now but is expected to fill in January. The Learn to Curl is full. Juniors are not full due to many graduates moving on to CYCA but there are a significant number of new curlers. The difference has worked well as it gives the instructors more time to work with the newer, younger curlers.

Casino / Fund Raising (Chris Bean/ Meghan Pollock)

Chris reported that everything is in place for the casino this weekend – Nov. 4-5. He reviewed shifts with Board members. The application for our next casino will be process immediately following the Saturday shifts. Chris noted that Suzanne in the office was very helpful in setting up a spreadsheet to track shifts and volunteers.

Publicity (Bob Fink)

Many of the teams from the recent Masters' event in Okotoks took advantage of practice ice at the Club during their time here. A photo will be placed in the next newsletter. All teams commented positively about the calibre of the ice and this has been shared with ice techs. Invitations will be sent to teams coming to the Grand Slam Championship at Winsport in April. We are in a unique position as most clubs will not have ice at that time of year.

Historical (Maureen Leew/ Belinda Mitchell) No report

Nominating (Phil Wray) No report

Marketing / Advertising (Cheryl Bernard/ Rob Lane/ Bob Fink)

Rob noted that some clubs have banned hair brooms and suggested we might need to consider this down the road. Manager Laycock noted that he had had a conversation with one team with regards to directional sweeping.

Manager Laycock reported that 3 clubs have gone to a 1hr. 50 minute buzzer with teams then finishing the end they are on and clubs are reporting success with this method.

Special Projects (Maureen Leew/ Bob Fink)

Maureen met with one of the High School principals who is involved in the CBE Sr. High Athletic Association to ensure our intent to reinstate a high school league is understood. The item had already been placed on their meeting agenda for Nov. 3, 2016. Information from last year's bonspiel had been requested from Huntington Hills and was forwarded to 2 members of the HS committee for their report. Huntington Hills is moving forward with preparations for another bonspiel in either February or March. Maureen and John Teed are to receive cc's of future communications for these preparations and Manager Laycock will continue to report on progress through the Club Managers' group.

MANAGER'S REPORT (Robert Laycock): see written report attached

Casino is on track. We have 36 confirmed volunteers. Chris can elaborate. The event is this weekend.

Teams are being added to the evening draws as they come in. Dan and Rick have been adjusting the draws as best as we can. Only the Friday draw remains light but the teams are enjoying the rotation.

Events up and coming are the casino, then the WCT, turkey shoot, Christmas season and then the Christmas Bonspiels.

WCT has been increased to 24 teams and is the largest bonspiel for this event since we took this on. Having a light Friday Mixed draw has helped create ice for this event. We will have a silent auction again to top up ice fees. Rob and Dan have created a format that works.

Kerr Drummond LMAI will be processed shortly. We will try again to increase the length of his stay and he should be able to apply for citizenship within six months after this application is approved.

Ice and Facility has been holding up very well in the first two months. We will be doing ice maintenance this week. This burn will keep us in good shape till Christmas.

Directors' Day for all clubs has been moved to January as the CCCM calendar and the CCC calendar are a little jammed up. The first thought on topic is "governance" and relationships between Boards and Management Teams. Our

governance model (binder) will be rebuilt to a generic version and offered at the forum. Speaker is still being sourced.

Calgary Reads and Goodwill agreements are both in the works for May 2017. Reads committee will be here in the next two weeks.

Enmax Contract runs out in the spring of 2017. We had a good rate of .05543 for the past three years. At the CCCM meeting, Springbank and Huntington were talking about the bulk hockey arena power purchase plan they had recently negotiated. I called Mike Moore at Enmax and he let us in on their purchase. We will get a three year deal at .044. A 19% reduction on our main power account in the arena is the result. In context, when I started at the CCC, our best rate was .077!

Adaptors for screens in lounge have been found and all are now back running. New Christmas lights have been purchased for our fast growing poplars out front. New snow removal unit has been purchased. New building numbers repaired. Signing authorities changed.

NEW BUSINESS

AGENDA ITEMS FOR NEXT BOARD MEETING

- 2017 bonspiel plan
- Directors' Day – January 2017

NEXT MEETING: - November 23, 2016 (5:30 start – Chinese Food dinner sponsored by Past President)

- December 14, 2016 6:00 PM
- January 25, 2017 6:00 PM
- February 22, 2017 6:00 PM

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ADJOURNMENT:

Moved by Rob Lane, seconded by Maureen Leew that the meeting be adjourned at 7:27 PM .

Carried

Andrea Czinkota
President

Maureen Leew
Secretary