

**Calgary Curling Club
Board of Directors Meeting
Thursday, July 14, 2016**

PRESENT: Andrea Czinkota Rob Lane Bob Laycock
 Maureen Leew Rick Rathier Chris Bean
 Meghan Pollock Bob Fink
 Reg Rowell Philip Wray John Teed

ABSENT: Dave York Marcel Zowtuk Belinda Mitchel
 Meghan Pollock

President Rick Rathier called the meeting to order at 6:21 PM.

ADDITIONS TO THE AGENDA:

None

MOTION TO APPROVE AGENDA:

Moved by Phillip Wray, seconded by Bob Fink that the agenda be approved as presented. Carried

APPROVAL OF MINUTES OF PREVIOUS MEETING:

MOTION:

Moved by Maureen Leew, seconded by Andrea Czinkota that the minutes be accepted as presented. Carried

BUSINESS ARISING FROM PREVIOUS MINUTES:

We have presented the proposal to the Oilmen's Associaton and are awaiting a decision to consider the funding of the Legacy Wall.

PRESIDENT'S REPORT:

We're now so far into our 3rd season that we're closer to the "ice going in" date, than the date when the "ice went out". The summer project list has been aggressively whittled down and Bob will elaborate further on this item. The ice area looks great with the new insulation and paint.

Wish to take opportunity to personally and collectively thank Marcel Zowtuk for his contributions and service to the Board over the past season. Marcel recently informed me that his work schedule commitments have been increasing and he foresees that they will conflict with his Board duties for the upcoming season.

Rick

COMMITTEE REPORTS:

Finance (Andrea Czinkota)

We have \$365,805 in our bank account and there a number of GIC's locked in. We have a few bills coming in this summer but are in position to have those paid in a timely manner. The audit started on Monday, July 11. Andrea Czinkota and Manager Laycock have met with the auditors and expect the audit to be completed in about a week.

MOTION:

Moved by Andrea Czinkota, seconded by Reg Rowell, that the Financial Report be accepted as presented. Carried

Club Draws (Rick Rathier / Marcel Zowtuk)

The season will start on Thursday, September 22. If anyone else on the board is interested in adding Club Draws to their portfolio please see Rick Rathier.

Food and Beverage (Reg Rowell / Bob Fink)

No report

Curling Academy (Meghan Pollock)

Dan Bubola will be helping with summer curling camps in Leduc in August.

Ice/Building Maintenance (Dave York / Bob Fink)

Summer projects are progressing and completing. All of the most expensive projects are completed and invoices have been received. The grant request has been sent in but the funds (just under \$30,000) will take about 6 – 8 weeks to arrive. The insulation project has been completed. As well we did the end wall, electrical work, fire requirements and sealing leaks as extras that did expense out over \$6,000.

Bonspiels & Playdowns (John Teed)

No report

Golf / Entertainment (Chris Bean / Rob Lane / John Teed)

We had 66 golfers attend the event this year. The Carstairs Golf Club did a great job. The tournament was a success.

Constitution / Shares (Belinda Mitchell)

No report.

Facility Associate Liaison (Rob Lane / John Teed)

Manager Laycock has sent a letter to the leagues explaining we will audit practice requests from their leagues.

Casino / Fund Raising (Meghan Pollock)

We will have a casino in November 4 and 5, 2016. We will start looking for volunteers at registration night.

Publicity (Philip Wray)

Summer newsletters have been approved and sent out. The first draft of the social media policy and procedures and governance document has been reviewed.

Historical (Maureen Leew / Belinda Mitchell)

Past President Ron Albright passed away in July.

Nominating (Andrea Czinkota)

Marcel Zowtuk has informed President Rathier he will not be able to continue in his role on the Board for the 2016 / 2017 season.

Marketing / Advertising (Marcel Zowtuk / Phil Wray)

No report

Special Projects (Maureen Leew & others)

No report.

MANAGER'S REPORT (Robert Laycock):

Audit is about 50% completed and will be done in time for mail outs. I will need board approval once completed. I will scan and send out.

Summer projects are having a great summer. All the expensive projects are completed and we have been invoiced already. The grant request has been sent in but the funds will take 6 – 8 weeks. (Just under \$30,000) The insulation project has been completed and we did the end wall, electrical work, fire requirements and sealing leaks as extras that did expense out over \$6,000 as extras.

Associate League Contracts have been sent out. A letter was also attached to review club priveleges (practice ice). We are asking for full rosters so that we can properly audit club usage.

Bar Renovation is over 50% completed. The new 10/12 tap install shall be completed in the next few weeks.

Russians are coming back. They are trying to convince the authorities that training in Sochi just doesn't offer the experience, coaching, training games as can be obtained at the CCC.

Job Fair will be August 8 at the CCC. Looks like Garrison and SACA may participate in a multi facility day. We will need 2 / 3 café and lounge, 1 / 2 ice, 2+ instructors, 1 office. This is our first attempt at a job fair.

Due notices are ready to go. We may send out as early as next week.

City of Calgary has changed liaisons again. Don Patrician has been assigned to the CCC.

NEW BUSINESS

Motion

Moved by Andrea Czinkota to accept the 2016 / 2017 dues as presented,
seconded by Maureen Leew. Carried

Motion

Moved by Maureen Leew to accept the 2016 / 2017 budget as presented,
seconded by Phillip Wray. Carried

We are considering encouraging a retro-sweater week during the 2016 / 2017 season.

The book fair has committed to their dates for the summer of 2017.

Goodwill will come in for 10 days immediately following the 2017 book fair.

Canada Police Games have approached the club about hosting an event during April 2018. Manager Laycock is recommending the club present a rate in line with other events held during similar time slots with other groups.

AGENDA ITEMS FOR NEXT BOARD MEETING

September Bonspiel details
AGM preparations

NEXT MEETING:

Thursday, August 25 at 6 pm

ADJOURNMENT:

Moved by Andrea Czinkota, seconded by Maureen Leew that the meeting be
adjourned at 7:05 pm. Carried

Rick Rathier
President

Rob Lane
Secretary