

CALGARY CURLING CLUB BOARD OF DIRECTORS

REGULAR MEETING MINUTES

September 2, 2015

6:00 PM

Present: Maureen Leew, Rick Rathier, Meghan Pollock, Belinda Mitchell, Andrea Czinkota, John Teed, Rob Lane, Phil Wray, Dave York, Reg Rowell, Bob Laycock

Absent: Chris Been, Rod Woloschuk

Call to Order: 6:00 pm

Additions to Agenda: None

Approval of Agenda:

Moved by Meghan Pollock, seconded by Rick Rathier that the agenda be approved as presented.

Carried

Approval of the Minutes of previous meeting:

Moved by Phil Wray, seconded by Reg Rowell that minutes be accepted as presented.

Carried

Business Arising from Minutes:

None

President's Report:

Where did the summer go? It was a lovely summer weather-wise and I hope you were all able to get out and enjoy as much of the sunshine as possible. Things seem to be getting back to 'normal' this week in a number of ways.

As always, our staff has worked diligently to ensure the majority of our rather extensive "Summer Project List" has been crossed off. They have switched gears in the past week and it is nice to see ice back in the arena rather than stacks of rafts!

We have been mulling over an idea with regards to an official naming for the "Blue Room". It would involve suggestions coming from membership followed by vetting by the executive committee. We are looking for something catchy that will represent the history of the Club and the culture of curling. We are hoping to steer away from using names of individuals. We will discuss this further to finalize the process.

Our pre-registration process seems to be working for our members and we have a healthy percentage of teams already registered. This should take off a bit of the pressure on

registration night. Bob has some additional ideas to further streamline the process and I hope many of you will be able to assist with registration on September 8. In addition, if you are able to attend the AGM on September 16, it would be most appreciated. Written reports are not required from all committees but we will ask for a report from Dave for "Ice, Building and Maintenance" and the usual Finance report. Casino information will be included with the financial report. There will be a brief meeting of the Board immediately following the AGM and election of officers to formalize new positions for the upcoming season.

I would like to take this opportunity to thank everyone for their support and efforts over the past season. Your time to attend meetings and support other Club functions is most appreciated. To those members who will not be returning for the 2015 – 2016 season, thank you for your past efforts and we wish you the very best.

Maureen Leew

President

Committee Reports:

Finance

Andrea Czinkota

Andrea has received positive feedback from the auditors in regards to staff and adjustments. There were fewer adjustments this year than last year. Our bank balance is \$334,870.

Motion: To approve the audited financial statements for May 31, 2015

Moved by Andrea Czinkota, seconded by Meghan Pollock.

Carried

Club Draws

Rick Rathier

We will start on leagues on Thursday, September 24 this year.

Food and Beverage

Reg Rowell

We will have a new menu this year with some modest price increases. We are in excellent shape for staffing this year (we are looking for about 3 more part time staff for the cafeteria).

Ice and Building Maintenance

Dave York

The master control panel is up and running. The compressor has been overhauled. The furnaces are running well. The roof repairs are completed with a couple of areas being monitored. Reimbursement for the capital grant is expected soon. We are waiting for a grant approval for the walk in freezer. New "garage doors" have been installed on the building.

Bonspiels and Playdowns

Rod Woloschuk

We have 12 teams for the competitive Good Times bonspiel. The recreational bonspiel has 12 teams signed up with possibly a few more to come.

Golf and Entertainment

John Teed

No report

Constitution and Shares

Belinda Mitchell

No report

Facility Associate Liaison

Joel Bray

No report

Curling Academy

Meghan Pollock

This year we have the largest junior bonspiel in club history. We have 15 boys and 14 girls teams.

Casino/Fundraising

Chris Bean

No report

Publicity

Phillip Wray

Newsletters were sent out over the summer.

Historical

Maureen Leew

No report

Nominating

Rick Rathier

Joel Bray and Rod Woloschuk will be relinquishing their positions on the board. Manager Laycock has been asked to contact club members Marcel Zowtuk and Bob Fink to confirm if they are still interested in joining the Board as they have expressed interest previously. Current board members have been asked to confirm with Rick Rathier via email their preferences for positions on the board for the upcoming season.

Marketing / Advertising

Rob Lane

I will conduct an informal interview with the out of town teams in the Good Times Bonspiel to see how they heard about the bonspiel to determine if our advertising in the local newspapers was worthwhile.

Manager's Report:

Registration has been brisk. I have prepared a summary as of September 1 of league registration. I am getting some summer feedback that our economy problems are starting to hit some golf clubs and recreation facilities. So far we look like we are in good shape. We will be using a portable credit machine and run the registration on Tuesday, 4 – 8 pm in the blue room. Board members will man the tables for each day. Dinner will be on us.

Summer projects have been tackled and we are happy with our position. Ice will be in and ready. Some of our outstanding projects are the walk in freezer (waiting on funding), web site

(1/2 done) and a handful of minor repairs that we will complete in September as we build up to a full October.

Staffing is in good shape. Our ice staff is completed and we are very strong in this area. We only need one additional employee in each area of café, lounge and maybe office. We have some ads out there to upgrade. Looking for maybe 3 part time in a full staff of 30.

AGM plans are being made for September 16, Wednesday at 7 pm. We traditionally have issues with shareholder turnout. Please let me know if you are unable to attend.

Rec bonspiel will be September 19 – 21. I would like to put in a couple teams of singles and Board members. Please let us know if you would like to get a few games in.

Ice will be in and ready for booking 10 am Tuesday, September 8.

New Business:

Manager Laycock received a report from the city regarding best practices for the facility. Upon review we need to create a written investment policy, the club should work towards a balanced budget and a donor recognition plan.

Agenda Items for Next Board Meeting:

Election of officers after AGM on Wednesday, September 16

Date and time of Next Meeting:

7 pm, Wednesday, September 16

Adjournment:

Moved by Dave York, seconded by Andrea Czinkota that the meeting be adjourned at 7:03 pm.

Carried