

# CALGARY CURLING CLUB BOARD OF DIRECTORS

## REGULAR MEETING AGENDA

June 24, 2015

6:00 PM

**Present:** Rob Lane, Maureen Leew, Bob Laycock, Reg Rowell, John Teed, Meghan Pollock, Phillip Wray, Belinda Mitchell

**Absent:** Chris Bean, Joel Bray, Rod Woloschuk, Andrea Czinkota, Rick Rathier, Dave York,

**Call to Order:** 6:03 pm

**Additions to Agenda:** None

**Approval of Agenda:** Moved by Meghan Pollock, seconded by Reg Rowell that the agenda be approved as presented.

Carried

**Approval of the Minutes of previous meeting:** Moved by Phillip Wray, seconded by Belinda Mitchell that minutes be accepted as presented.

Carried

**Business Arising from Minutes:** None

### President's Report

We have had several successful events since our last meeting to close out the banquet portion of our season. The Book Fair was once again a huge success and the inaugural Rotary Event drew a reasonable crowd. We hope to build on this start with our members to use it as a bridge activity for them as a pre-Stampede event. Congrats again to the staff for hosting the events in the usual CCC manner!

Despite the lack of cooperation from the weather, the Golf Tournament last weekend was a success and lots of fun for the members who played. We have discussed some possible changes that might allow us to fulfill our projected quota of 100 golfers for next year. Bob will do some investigating over the next few weeks and share his results with us at a future meeting.

The "To Do List" for the summer projects is moving along very quickly with many items already checked off as complete! It has been amazing to come to the Club each week and see what has been done. As always, a lot of the items are cosmetic but continue to contribute to our Club being in the best position to present to our members and guests. The controller panel is truly impressive! Thanks to the 'crew' for their diligence in moving through the list. The remainder of the items on the project list will be completed in good time for the upcoming season.

Maureen Leew

President

**Committee Reports:**

**Finance**

Andrea Czinkota

We are in the middle of our audit now. Auditors will be on site July 6. We expect our contribution to capitals and improvement funds to be up about \$100,000 this year. Our bank account is at \$455,663.33. Correction for dues (see attached appendix). We expect this to be a non-issue due to the low numbers of curlers affected.

Motion 1 – To accept the financials as presented. Moved by Meghan Pollock, second Phillip Wray.

Carried

Motion 2 – To accept the proposed alignment of the fee structure to reflect consistency in the percentage application. Moved by John Teed, seconded by Phillip Wray.

Carried

Motion 3 – To accept the 1.5% increase to dues for 2015/16 season. Moved by Belinda Mitchell, seconded by Reg Rowell.

Carried

**Club Draws**

Rick Rathier

No Report

**Food and Beverage**

Reg Rowell

No report

**Ice and Building Maintenance**

Dave York

The 2015 Summer Job List stands as follows:

Ladies locker room carpet and paint – done

Parking lot pot holes, lines, sweep lot, paint – done

Steam clean drapes in arena – started

Roof leaks – Jeroko H started

Bathroom floor paint 4 - done

Kitchen floor paint – done

Kitchen appliance cleaning / walk in freezer – done

Golf day June 20 – done

Outside windows wash – done

Carpets cleaned – August

Med kits upgraded – done

Audit June, receivables by May 30 – started

Paint outside pillars – started

Ceiling Tiles – August

Fire code compliance items – started

Capital grant items furnaces, MC panel, insulation, carpets ... MC, carpets – done

Adds for September bonspiel – August

Folk fest, Canada Day, Lazy Day, Rotary, Book Fair, Reunion events – done

Web site – started

New front reception desk – ordered

Curling floor prep for Book / Rotary – done

Irrigation set up – done

Bottles – done

Fire plan - started

**Bonspiels and Playdowns**

Rod Woloschuk

No report

**Golf and Entertainment**

John Teed

The tournament attracted 80 golfers and despite the weather it was a successful event enjoyed by all participants. The Board of Directors was well represented at the tournament. The golf course (Carstairs) was well received by the participants. A \$1000 donation from the Carstairs golf club was made to the Tom Baker Cancer Center on behalf of the tournament.

**Constitution and Shares**

Belinda Mitchell

Richard Ashton, Ted Assie, Kyle Jones, Colin Little, Roger Bladen, Douglas Checknita, John Kehler have submitted applications for shares.

Motion - To accept share applications for Richard Ashton, Ted Assie, Kyle Jones, Colin Little, Roger Bladen, Douglas Checknita, John Kehler. Moved by Belinda Mitchell, seconded by John Teed.

Carried

We sold 22 shares in 2014/15 and redeemed 8. We have 12 on the stale dated list to internally redeem. We have 41 shares available to get to 500.

**Facility Associate Liaison**

Joel Bray

No report

**Curling Academy**

Meghan Pollock

No report

**Casino/Fundraising**

Chris Bean

No report

**Publicity**

Philip Wray

The club newsletter continues to be sent out with no issues. Our next newsletter will summarize the golf tournament. The website project is continuing.

**Historical**

Maureen Leew

No report

**Nominating**

Rick Rathier

No report

**Marketing / Advertising**

Rob Lane

No report

**Manager's Report**

Summer projects are going well. A current list has been provided and updates. We will have about one hundred thousand in bill ASAP.

Wheelchair request for provincials 2016. It is a request for about 10 sheets but requires us to cancel over 32 sheets of booked associate leagues. I cannot recommend but I can send an alternative schedule to the group. So many clubs can handle this much better than us as they have the weekend flexibility.

Dues and senior rate proposal has been completed by the office. To get consistent and to get a set protocol for dues, we are recommending changes. It is revenue neutral and the biggest adjustment on discounts is under \$10. The changes will not affect very many members.

CCCM survey and October meeting has been discussed with the curling managers. The survey is done and a copy brought to the meeting. An October open house will be developed for managers / directors for October 2015. Details to follow.

Staffing and holidays are being planned as the 'furnaces' will be later. We will have everyone take a couple of weeks during Stampede except Bob and Dan that will be away in Scotland in early August.

Rotary letter was very generous with praise for the CCC and staff. We will be looking at a 2016 event!

Golf day June 20<sup>th</sup> had 80 golfers and we had lightning, sleet, hail, rain sunshine and we still had a decent day. The best news is that the event raised monies for two charities (Tom Baker Cancer Center and the Don Walker Scholarship). I am collecting feedback and biggest issue so far is the Father's Day weekend.

**New Business**

None

**Agenda for next Board Meeting**

**Date and time of Next Meeting**

Wednesday, July 22, 2015 5:30 pm BBQ

**Adjournment:**

Moved by Meghan Pollock, seconded by Phillip Wray that the meeting be adjourned at 6:45 pm.

Carried